

Please complete this form in its entirety and add pertinent information as needed

*Effective January 2014, VCM will be charging a **\$35 connection fee** for our match-making service for Performance Requests. This \$35 fee will help cover some of the administrative time required to provide this service. Please pay by phoning into the reception desk with your credit card, or visit in person to pay by cash or debit. The fee must be paid before we launch into action on your behalf.*

If we are unable to recommend a student performer for the event requested, the fee will be refunded.

CONTACT INFORMATION

\$35 Receipt # _____

First Name: _____ Last: _____

Cell Phone: _____ Day Phone: _____

email: _____

DESCRIPTION OF EVENT

Wedding Private Party Concert Corporate Event Recording/Media

Other: _____

Date of event: _____ Time of event: _____

Location/Address: _____

Number of guests expected to attend: _____ Additional info: _____

PERFORMER(S) REQUESTED

To be paid Volunteer (see Expectations document)

Soloist Duo Trio Ensemble

Piano* Voice Cello Violin Viola Flute Harp Other: _____

*Is there a piano on site? Yes No

If yes, type of piano (ie: upright, electric) _____ When was it last tuned? _____

Classical Jazz Folk/Ethnic Early/Medieval Contemporary/Modern

Other: _____ Length of performance(s): _____

Musical Requests/details: _____

Details of amplification equipment available/required: _____

Note: if you are looking for professional musicians, please contact:

The Musicians' Association of Victoria & the Islands Telephone: 250-385-3954 email: info@cfm247.ca

Please read Performance Request Service Expectations document, and then:

Send completed form to Micki Stirling: **email** stirling@vcm.bc.ca **fax** 250.386.6602 **or call** 250.386.5311